

Role Description: Inclusivity and Diversity Lead



Purpose of the Role

To ensure all people are given the opportunity to practice kendo, ensuring the club provides equal access to opportunities and resources for people who might otherwise be excluded or marginalized.

To give club members, officers and coaches a point of contact for advice relating to inclusivity and diversity.

To create a safe, inclusive and welcoming environment for all members of Southampton Kendo Club.

Duties and Responsibilities

- Help to create a safe, inclusive and welcoming environment for all members of Southampton Kendo Club.
- Champion kendo within under-represented demographics.
- Work with the media secretary to promote the club to all demographics, especially under-represented ones.
- Advise club officers and coaches on matters relating to inclusivity and diversity.
- Act as a point of contact regarding inclusivity and diversity matters.
- Be familiar with issues relating to child protection and abuse, and keep up to date with new developments in this area.
- Assist with recording and documenting any concerns, complaints or incidents which occur, and communicating with the Designated Safeguarding Lead as required.
- Attend team meetings as arranged.
- Work flexibly as may be required and carry out any other reasonable duties.

Training/Qualifications (to be provided as required)

- Safeguarding and child protection training
- Online community management training
- Equality and diversity training